## Coursework Completion Workshop

## Wednesday, April 27, 2011

This session is designed for those who would like assistance or who have questions about the ISES Course Work Completion System. A technical overview will be presented in the morning, followed by a Q & A session (9:00-11:30). We will break for lunch and resume at approximately 12:15. The afternoon will be devoted to work time and trouble shooting. To make the most of the afternoon session, registrants are encouraged to bring a laptop along with their application password. DPI Staff will be on hand to answer questions and help resolve any errors.

## REGISTRATION AND FEE INFORMATION Workshop #1040

Time: 9:00-3:00 (Morning refreshments and lunch provided) Location: CESA 5 Portage Registration Deadline: April 25, 2011 Fee: \$20/person

Please register online at: www.myquickreg.com

Questions? Email Doug Shanks, shanksd@cesa5.k12.wi.us or Phone 608/742-8814, ext. 305

**Cancellation Refunds for Participants:** Registered participants will receive a full refund if they cancel more than 3 working days before a workshop. Because of our commitments to the trainer and the food vendor, participants who cancel less than 3 working days or do not attend, will be billed the full fee.



CESA 5 Center for School Improvement Kathryn Richardson, Ph.D., Director